



HIV PREVENTION COMMUNITY PLANNING GROUP

Meeting Minutes

May 17, 2016

Indiana State Department of Health

Rice Auditorium

Indianapolis, IN 46204

Members Present

Member's Name	At Meeting	Not at Meeting
Rochelle Keyes	X	
Andrea Wright	X	
Phaedra Greer	X	
Lavida Joseph-Brown		X
Meredith Short	X	
Jasmine Black	X	
Aquanette Hudson	X	
Ryan Nix		X
Tim Chadwick	X	
Jennifer Myers	X	
Mike Wallace	X	
Leeah Hopper		X
Wendy Shannon	X	
Jeannie McCarty	X	

ISDH Staff Name	At Meeting	Not at Meeting
Darin Foltz, CPG Liaison	X	
Rupert Arceo		X
Vivian Arnold	X	
Dan Hillman		X
Ayriane Bailey		X
Brenda Mason	X	
Breann Harris	X	
Ashley Sherrow		X
Brandon Halleck		X
Laura Burklew		X
Visitors	Organization	

Meeting Called to Order - 10:10 a.m.

Introductions- All members introduced themselves. An icebreaker was done. The new Division Director, Michael Fisher introduced himself to the group and indicated that he was looking forward to working with everyone.

Minutes- Minutes were approved without corrections. **Motion Tim C. Second Aquanette H.**

Expenses- Presented without any questions.

Group Assessments- Rochelle reviewed the responses. She asked for more clarity on critical comments. She stated it was nice to see many positive comments as well.

Executive Committee Report- The group assessments were again discussed. Refer to Group Assessment above.

Division Update- Jenn Myers provided a brief update. She stated HIV Services will be hiring two new enrollment specialists. She is finishing reporting for 2015. They have also been working with Indiana Department of Insurance on 2017 insurance plan. She is hoping to be able to “wrap-around” HIP Basic. Other states do this. She stated that it is a possibility that the Indiana High Risk Insurance Pool may come back “in some form”. This is something that has to be approved by the Legislature.

Integrated Plan Work Group Updates –

Epidemiology- It was reported many documents have been shared and are being reviewed. The committee is waiting on feedback on the documents provided. Mike Wallace asked committee members to report what is missing so that the additional information could be provided.

Needs Assessment- The group members have gone through all the documents. Mike W. has written the narrative. There will be a conference call on Friday. They are also still waiting on the Needs Assessment results.

Financial and Human Resources Inventory- Tim reported the group has continued gathering resources and that things are going well. Mike W. stated that it is likely everything won't be captured in the first year but stressed things can be added in the future as they are identified.

Goals and Objectives- They are working on Goal #3. The goals will come directly from the National AIDS Strategy. They will also be adding a 5th goal which will address financial workforce development realizing the importance of retaining current staff that has HIV expertise.

Monitoring and Improvement- Mike W. reported they are working on what the process will look like through the course of the Plan. They will be looking at the timing of benchmarks and any possible adjustments needed.

Policies and Procedures Revisions – Meredith presented the changes to the Policies and Procedures Manual. These changes had previously been disseminated to members for input. **Rochelle motioned for approval. Tim seconded. Motion Approved.**

Presentation- Stephenie Grimes, Madison County Health Department presented on their SEP program.

Old/New Business- Rochelle announced she will not be able to attend the July meeting. It was decided to stay on a regular meeting schedule for the remainder of the year.

A retreat committee was formed. Members include: Rochelle K., Tim C., Andrea W., Aquanette H., and Jasmine B. Rochelle had already contacted a few possible locations. Tentative dates are Nov. 14-16.

Presentation- Tim C. demonstrated how to use Google Docs for those who might want to share information.

Public Comments- There were no public comments.

Announcements and Celebrations-

Aquanette will have a new Grandbaby soon. Congratulations!

Andrea will be (or might) be attending the International AIDS Conference in South Africa.

Tim has partnered with their Parks Dept. for "Youth Outreach Night". He also has a friend who works with human trafficking services and provided handouts.

Mike W. reported that Part A and C received a 175K increase in funding which totals 4.4 million

Meredith announced the Bloomington AIDS Walk was a success raising 13K.

Rochelle reported their AIDS Walk was a success. She also informed the group that MATEC will not be doing the annual HIV/STD Update event due to funding changes. She also informed the group about a continuing collaboration with Walgreens on National Testing Day. They received an award recently recognizing the success.

Jeannie will be seeing her daughter soon.

Jasmine announced "Dining Out for Life" and encouraged everyone to participate.

Vivian reported she is working on a "Who Do I Call" list.

Breann reminded everyone about National Testing Day.

Brenda completed the Mini-Marathon and also encouraged members to participate in community events.

Adjournment- 2:15